Student Success Data Committee
Agenda
March 23, 2018
10:00 a.m.
Vernon 204 and CCC 712

- Welcome

- Review of committee attendance and title check

		Present	Not present
Michelle Alexander	Director of Institutional Advancement/Executive Director, Vernon College Foundation		
Jeanne Ballard	Assistant Director of Financial Aid		
Jim Binion	Institutional Support Specialist		
Dona Crow	Administrative Assistant/Counseling		
Shana Drury	Associate Dean of Instructional Services		
Christina Feldman	Director of Continuing Education		
Marian Grona	Director of Library Services		
Linda Haney	Administrative Assistant /Instructional Services		
Ivy Harris	Director of ERP/SIS		
Mark Holcomb	Division Chair - Information and Technology, Industrial Automation Instructor		
Bettye Hutchins	Instructor - History		
Joe Johnston	Division Chair – Communications, English Instructor		
Criquett Lehman	Director of Student Success Pathway		
Deana Lehman	Director of PASS Department/Coordinator of the Office for Students with Disabilities		
Amanda Raines	Director of Admissions and Records		
Michael Ruhl	Instructor - Biology		
Maria Servin	Assistant Registrar		
Rebecca Watkins	Instructor - ADN		
Dr. Donnie Kirk	Director of Quality Enhancement, Speech Instructor		
Dr. Brad Beauchamp	Coordinator of Instructional Assessment, Math Instructor		
Amber Hunsaker	Coordinator of Tutoring Center		
Anna Martin	Administrative Assistant /Institutional Effectiveness		
Mindi Flynn	Business Office Manager		
Melissa Elliott	Director of Financial Aid		
Michelle Downes	Administrative Assistant – Instructional Services		
Kelly Peterson	Student Success Specialist		
Rachel White	Recruiting Coordinator		
Betsy Harkey, Chair	Chair, Director of Institutional Effectiveness		
Dr. Dusty Johnston, ad hoc member	President		

- Approval of February 16, 2018 minutes (Exhibit A, Action Item)

- Assessment/Report Calendar and Glossary
  -2016-2017 completed communication forms collection are under audit
  -2017-2018 completed communication forms collection in process
  *REMINDER – NAME ALL COMMUMICATION FORMS THE SAME AS LISTED IN THE CALENDAR!!!

- Updates to Key Performance Indicators of Accountability (KPIAs) and related Benchmarks is moving up on the priority list. Contact Betsy with data needs to help determine whichhttp://www.vernoncollege.edu/KPI-Home

- Mapping of Student Success Efforts – next report during Summer
    - Quality Enhancement Plan – Dr. Donnie Kirk
    - Student Learning Outcomes Measures – Dr. Brad Beauchamp
    - ERP/SIS and Student Success Pathway – Ivy Harris and Criquett Lehman

- Data update since last meeting:
  - Spring and Spring I course and student information were sorted from POISE. Creating a Spring and Spring I 2018 Count Day Snapshot is on the to do list. If you have need of the information in the near future please contact Betsy.

- Annual Action Plans 2018-2019 and Institutional Effectiveness Plans 2017-2018 – review of Statement of Need, Assessment Methods and Data

    - ✓ Facilities (Exhibit B)
    - ✓ Institutional Improvement (Exhibit C)
    - ✓ Personnel (Exhibit D)
    - ✓ Technology (Exhibit E)
    - ✓ Institutional Effectiveness Plans 2017-2018 (Exhibit F)

- SACSCOC update – The Vernon College Compliance Certification Reaffirmation Report is currently under review and should be completed by the Off-site Committee at the end of April. We will receive notification of the results by early June. There is a detailed review process of the Off-site Committee findings prior to sending to Vernon College.

- Spring meeting date: April 13, 2018

- Adjournment